

Application procedure at Chemistry and Biochemistry department of Utah State University

The department starts accepting applications for fall semester in August of the previous year.

Prospective students are asked to fill out the pre-application form that is available on-line: <http://www.chem.usu.edu/pages/applynow.html> .

The recruitment committee reviews the pre-application forms in order to select the students that have met the requirements and have chance for admission. Revisions process starts in December-January and lasts till April.

Students, whose GPA is above 3.0, GRE and TOEFL scores are within the required limits are asked to send to the committee the application package containing the following documents:

- Statement of Purpose (short essay about student's background and goals in the chemistry field)
- Applicable transcripts and degree certificates from the previous universities (translated into English with the explanation of the score system if necessary)
- GRE test (score above 530 quantitative part and above 470 verbal part of the test are the required minimum) (www.ets.org/gre/)
- TOEFL test (score above 570 for paper based test, above 280 for computer based test and above 89 internet based test are accepted) (www.ets.org/toefl/) – only international
- students from the countries where the official language is other than English (IELTS test with score above 6.0 is alternative to the TOEFL test)
- 3 letters (written in English) of recommendations from the previous universities' professors (please ask professors to send the letters directly to: chemgrad@cc.usu.edu)

In the preliminary stage of admission the committee accepts copies of these documents sent as PDF or Word attachments to the e-mail: chemgrad@cc.usu.edu. When a student has good chance for admission the committee ask him/her to send the originals or authorized copies of these documents to the Graduate School and fill out the Graduate School application on-line (<http://www.usu.edu/gradsch/>). The department pays \$55 admission fee for the accepted students.

Paper version of the documents for the preliminary departmental revision should be sent to the following address:

Dr. Alexander Boldyrev
Graduate Admissions Committee Chair
Department of Chemistry and Biochemistry
Utah State University
Logan UT 84322-0300 USA

The committee closes the recruitment session and sends acceptance letters approximately by the end of April. Students can check the status of their applications by sending the inquiry to chemgrad@cc.usu.edu or see the message to the applicants on the departmental website.

Accepted student receives the letter of acceptance from the Recruitment Committee Chair from the Chemistry Department and the package from the Graduate School. The package will contain information from the Graduate School and for the international students the immigration document I-20 form issued for student's name. I-20 is the necessary document to obtain F-1 visa and maintain the legal immigration status in the United States of America.

The admitted student will receive the stipend of minimum \$19000 annually and the full tuition waiver for the classes required by the program as long as s/he works 20 hour/week as research or teaching graduate assistant, is registered for the number of credits required for full time status (currently 6 credits constitutes full time status), and maintains the GPA above 3.0.

Before starting program all international students are required to complete International Teaching Assistant Workshop that prepares them for the teaching position in the USU environment. Domestic students take teaching workshop on-line.

The orientation week for admitted students starts at the beginning of August, approximately 3 weeks before the first day of classes of fall semester.

Further questions and concerns may be directed to the recruitment secretary by e-mail: chemgrad@cc.usu.edu or by phone: (435) 797-1618.